RJ REYNOLDS

TOBACCO COMPANY

TO:

M. McHugh

G. Kuruc

G. Moulton

G. Brown

C. DiBenedetto

M. Gambardella

A. Groll

F. Maney M. Richards

A. Evanchik J. Mallardi

S. Grossberg

F. Perez

L. Wolfe

FROM:

James Guaneri

Training & Development Manager

New York Metro Region

DATE:

December 3, 1997

SUBJECT:

Adopt-A-Rep Program

On behalf of all those reps who were adopted, a great BIG Thanks!

Due to your input, the program was a success. Below is a recap:

Total work-with:

40

Adopted Retail Rep that resigned:

1

I have attached several PPRs for your review, as well as a letter from Retail Rep-E Christopher Maldonado regarding his feeling about this program.

Due to the favorable response, I will put together another program during the first quarter of 1998.

JG:ama Attachments

cc:

D.L. Wilmesher

M.A. Young

R.J. O'Rourke